

<b>TRANSMITTAL SLIP</b>		<b>DATE</b> 16 July 81
<b>TO:</b> OL/P&PS <b>Attn:</b> <input type="text"/>		
<b>ROOM NO.</b>	<b>BUILDING</b>	
<b>REMARKS:</b>  The attached memo is for your files. All components have been asked to submit a Form 73 for those safety officers that should be enrolled in the 3-day course.  Thanks,  <input type="text"/>		
<b>FROM:</b> OL Training Officer		
<b>ROOM NO.</b> 2-G-10	<b>BUILDING</b>	<b>EXTENSION</b>

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

81-1386

6 July 1981

**CONFIDENTIAL**

**MEMORANDUM FOR:** Deputy Director of Central Intelligence  
Deputy Director for Administration  
Director, National Foreign Assessment Center  
Deputy Director for Operations  
Deputy Director for Science & Technology

**FROM:** Chairperson  
CIA Safety Committee

**SUBJECT:** Safety Training of Component Safety Officers

1. Executive Order 12196 and Title 29, Code of Federal Regulations, Part 1960, require that component safety officers be provided training commensurate with the scope of their safety responsibilities.

2. To meet these requirements, the Safety Group, Office of Security, will conduct a 3-day course for component safety officers, 26-28 August 1981, in Room GA-13, Headquarters Building.

3. Attached is a list of the safety officers assigned to your Directorate and an indication as to whether or not they have received appropriate safety training. Please schedule those employees for the 3-day course who have not attended a previous safety course. Form 73 for each safety officer should be completed and forwarded to the Security Education Group, Room 4E21, Headquarters Building. (The form should also indicate the student's Social Security Number, Room number and the Code 6.)

4. If additional information is necessary, please contact the Safety Group,

Attachment

Regraded Unclassified when separated  
from Classified Attachment(s)

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